

# HOW TO FILL IN A PASSENGER LOCATOR FORM



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## STEP 1: GO ONLINE

Open this link <https://travel.gov.gr/#/>

Avoid Internet Explorer as it's a bit glitchy!

**govgr**  **HELLENIC REPUBLIC  
MINISTRY OF TOURISM** **Protocol for Arrivals in Greece**

# Welcome to Greece!

All travellers must complete their PLF until the day before entering the country, providing detailed information on their point of departure, the duration of previous stays in other countries, and the address of their stay while in Greece. In case of multiple stays, they are required to provide the address for the first 24 hours at least. One PLF should be submitted per family.

- Travellers will receive a confirmation email upon submission of the PLF.
- Travellers will receive the PLF with their unique Quick Response (QR) code on the day of their scheduled arrival in Greece and will be notified via email (the QR code will be provided in a link in the confirmation email).
- Travellers boarding or embarking on the previous day of the arrival will be allowed to do so upon showing the confirmation email, since they will receive their QR code during their flight or voyage.

The PLF can also be found on the Visit Greece app and at [travel.gov.gr](https://travel.gov.gr). It is strongly recommended that all visitors download the Visit Greece app (GDPR compliant) for free, prior their arrival in Greece.

**Start Here >**

Click here to start

## STEP 2: REGISTER

### Login

Email

Password

[Register](#) | [Reset Password](#)

**Submit**

Click 'Register'

### Register

Email

Password

Confirm Password

**Submit**

Enter your email

Create a password

Confirm password

Click submit

## STEP 3: ACTIVATE YOUR ACCOUNT

You will receive an email like this from Hellenic Republic. Click the link on the email to verify your account.

### Before you begin

- ☐ I have read the [protocol](#).
- ☐ I will fill out and submit the form completely, correctly, and truthfully.
- ☐ I will submit only one PLF form for my family / household.

By inserting your data hereunder you acknowledge that such data will be processed in order to protect public health against the COVID\_19 pandemic (ar. 9 par. 2 i, Greek Law 4624/2019 ar. 22 par. 1 c). Furthermore, in case that your country of origin/ domicile is outside EEA and there is no adequacy decision, your personal data must be transferred to your Embassy or consulate according to ar. 49 par. 1 d of GDPR.

Continue

Please read the protocol and then click all 3 boxes.

Click continue



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## STEP 4: ENTER TRANSPORT DETAILS

### Transportation Type

Please select how you will be travelling

- ☐ Ground (Bus / Train / Car)
- ☐ Aircraft
- ☐ Cruise Ship
- ☐ Ferry Ship

Continue

As you are flying to Greece, please select 'Aircraft'

Click continue

### Aircraft Flight Information

Please fill in the details of your flight

Airline Name

Type in the name of the airline e.g British Airways

Flight Number

Enter 2 characters followed by 1-4 numbers between 0 and 9, e.g. AC7678, LH1752

Type in the flight number

☐ Please check if your flight is private.

Ignore this box

Date of Arrival

Select your arrival date

Point of entry in the country

Select Entry Point

Select your departure date

☐ Please check if there is an internal connection flight.

Ignore this box

Continue

Click continue



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## STEP 5: YOUR DETAILS

### Health Questions

Please provide all the necessary information

Which of the following credentials are you bringing to enter the country?

- ☐ Complete Vaccination
- ☐ Negative PCR taken no more than 72 hours before my arrival or a negative antigen (rapid) test taken no more than 48 hours before my arrival
- ☐ Recovery from COVID in the past 30 to 180 days

Continue

Please select the relevant option. Should you select 'Complete Vaccination' you will need to complete one more step (See below)

Click continue

In which country did you get vaccinated?

Select vaccination country

Which manufacturer?

Select vaccine manufacturer

When did you take the last dose?

Continue

Please fill in this information if you selected 'Complete Vaccination'

### Personal Information

Personal Information

Last (family) name

Please fill in your surname

First (given) name

Please fill in your first name

Middle Initial (Optional)



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**Your Sex**

- ☐ Male
- ☐ Female
- ☐ Other

Select your sex

**Age**

Enter your age

Enter your age

**ID Document Type**

- ☐ National ID
- ☐ Passport

Select your ID

Phone number(s) where you can be reached if needed.

**Mobile Phone Number**

Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456

Enter your number  
preceded by the country  
code

**Business Phone Number (Optional)**

Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456

Ignore this box

**Home Phone Number (Optional)**

Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456

Ignore this box

**Other Phone Number (Optional)**

Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456

Ignore this box

**Email Address**

Enter your username/mailbox name followed by the @ symbol and the domain name, e.g. jsmith@example.com  
Please make sure you enter a valid email address in order to receive your PLF.

Your email should appear  
here, please enter it again  
if you don't see it.

Continue

Click continue



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# Permanent Address

Please fill in the address of your permanent residence

Country

Select Country

Select your country

State / Province (Optional)

Select State / Province

Ignore this box

City

Type in your city

ZIP / Postal Code

Type in your postcode

Street

Type in your street

Street Number

Type in your street number

Apartment Number / Cabin Number (Optional)

Ignore this box

Country (Optional)

If in the 14 days prior to your arrival / departure you have stayed in a country (not transit) other than your permanent address, declare below the name of country.

Select Country

Continue

Click continue



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## Temporary Address

Please list all the places you will be staying at during the 14 days following your arrival / departure (Permanent Address listed before is excluded).

Country

Select Country

Select 'Greece'

State / Province (Optional)

Select State / Province

Ignore this box

City

Select 'Zakynthos'

ZIP / Postal Code

Type in 29091

☒ Hotel name (if any)(Optional)

Select 'Hotel name'

☐ Cruise Ship Name

Type 'The Peligoni Club'

Street

As many properties in Greece don't have an address like in the UK, it is fine to put Agios Nikolaos, Volimes, Zakynthos

Apartment Number / Cabin Number (Optional)

Ignore this box

☐ Please check if there is a second temporary address.

Continue

Click continue



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# STEP 6: YOUR EMERGENCY CONTACT

## Emergency Contact Information

Someone who can reach you during your trip.

Last (family) name

First (given) name

Country

Select Country

City

Mobile Phone Number

Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456

Other Phone Number (Optional)

Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456

Email Address

Enter your username/mailbox name followed by the @ symbol and the domain name, e.g. jsmith@example.com

Continue

Type in the last name of your emergency contact

Type in the first name of your emergency contact

Type in the country of residence for your emergency contact

Type in the city of residence for your emergency contact

Type in your emergency contact's phone number, preceded by the country code

Type in your emergency contact's email address

Click continue

## STEP 7: DETAILS OF OTHER PASSENGERS

### Travel Companions – Family

ADD FAMILY MEMBER

Continue

If you are travelling with family please include ALL family members by clicking on 'ADD FAMILY MEMBER' for each member added **before** clicking on 'Continue'

### Travel Companions – Family

ADD FAMILY MEMBER

Last (family) name

First (given) name

Age

National ID / Passport

REMOVE FAMILY MEMBER 1

Continue

Type in family member's last name

Type in family member's first name

Type in family member's age

Type in family member's ID number

Once you've added ALL family members then click 'Continue'

Once you have added your first family member, click on 'ADD FAMILY MEMBER' to add more Family Members. Keep doing so until you've included all Family Members

### Travel Companions – Non-Family / Non-Same Household

Also include name of group (if any)

ADD NON-FAMILY TRAVEL COMPANION

Submit

Do the same for all family members

Finally, click 'Submit' and you will shortly receive a confirmation email

## STEP 8: DOUBLE CHECK

You will receive an instant confirmation email, please check this and ensure that all members of your party have been listed.

If they are not listed, they will be denied boarding. If they are not listed you will have to submit a new form.

You will receive the Quick Response (QR) Code in your email at 10pm (UK time) prior to your departure.

You will be asked to **present your QR Code** at check-in and on arrival, either in digital format or hard copy – both are acceptable.



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